



## Artist Membership Application

membership@gearboxgallery.com 770 West Grand Ave. Oakland, CA 94612

FOR CONSIDERATION TO BECOME A MEMBER OF GEARBOX GALLERY LLC,  
A CALIFORNIA LIMITED LIABILITY COMPANY

ARTIST NAME: \_\_\_\_\_ Date: \_\_\_\_\_

EMAIL: \_\_\_\_\_ Website: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

STUDIO ADDRESS (if different): \_\_\_\_\_ CITY: \_\_\_\_\_ ZIP: \_\_\_\_\_

TELEPHONE: \_\_\_\_\_ CELL: \_\_\_\_\_

**TYPE OF WORK:** (list the types of work you would like to show in the gallery, i.e. painting, collage, encaustic, pencil, prints, photography, sculpture, ceramics, etc.)

**ADDITIONAL INFORMATION TO BE SUBMITTED WITH APPLICATION:** Resume, recent Artist statement, images of current work (previous 1-2 years preferred), and a cover letter addressing why you would like to become a member of GearBox Gallery LLC. Please list special skills or competencies you bring that may assist this artist-run Gallery to fulfill its purpose and operations.

### **GearBox Gallery LLC agrees to:**

1. Provide space for each Artist Member's work on a monthly basis. The exact amount of space will vary based on the nature and scope of each exhibit.
2. Provide a website presence for the Gallery and each Member Artist, with link to artist's website if so desired.
3. Provide the Member opportunities for participation throughout the year in featured exhibitions that may be shared with one or more artist members. Opportunities to exhibit in featured shows rotate through the membership in an orderly fashion.
4. Promote events with the local media, send emails to the Gallery's extensive contact list and provide featured artists with advice and support for their gallery exhibits.

### **Artist Member agrees to:**

1. Best effort to commit to being a Member of GearBox Gallery LLC for at least one year, if accepted for Membership. Dues are expected to be approximately \$130 per month, although this amount is based primarily on the total number of members, and may be adjusted by GearBox Gallery LLC management. First and last month's dues as well as a non-refundable one-time \$100 admittance fee are to be paid upon notice of acceptance as a member of GearBox Gallery LLC.
2. Agree to become a member of the California limited liability company, GearBox Gallery LLC, providing any necessary information requested by GearBox Gallery LLC and agree to the terms of the GearBox Gallery LLC Operating Agreement and to sign the GearBox Gallery LLC Operating Agreement, when requested, to become a Member of GearBox Gallery LLC.
3. Bring in recent work for exhibit approximately every 30 days. The new work will be hung in conjunction with changes of featured exhibitions.

4. Deliver work ready for installation, i.e., wired for hanging if 2D or stable on a flat surface if 3D, or will install the work under the direction of the Gallery.
5. Allow the Gallery to photograph all work exhibited for publicity or promotional materials and for use on the Gallery's website.
6. Staff the Gallery on average one day a month (approx. 6 hours per month).
7. Contribute to the provision of refreshments served at Exhibition Receptions and attend at least 6 receptions annually. Take a turn at set-up and clean-up for the receptions (approx. 4 times a year). Receptions are typically held the first Friday of every month in conjunction with Oakland Art Murmur First Fridays.
8. Attend GearBox Gallery LLC Membership Meetings at least 3 times/year.
9. Participate on a committee in support of the Gallery. Some tasks may be done remotely.
10. Regularly attend meetings of any committee on which you are a member.
11. Abide by all rules and regulations of GearBox Gallery LLC.
12. Hold Harmless Agreement as follows: I hereby release GearBox Gallery LLC and its individual members from all responsibility for damage, loss or theft of any exhibited work. I further agree that I will indemnify and hold harmless GearBox Gallery LLC and its individual members of all liability, claims, demands, expense, fees, fines, penalties, suits, proceedings, actions, and causes of actions of any kind and nature arising or growing out of my use of the facilities provided by GearBox Gallery LLC and its members.

**Sale of Work:**

1. Artist retains 80% on Gallery cash sales and 77% on Gallery sales paid by bank charge/credit card purchase.
2. Artist agrees to pay GearBox Gallery LLC a 20% commission on outside sales that result from Gallery contacts for the duration of membership. For example, Artist would pay GearBox Gallery LLC the commission on sales from a studio visit as a result of meeting a prospective buyer in the Gallery or from sales as a result of a referral from the Gallery or from another GearBox Gallery LLC member.
3. Artist may exhibit in any other venue and is not required to pay GearBox Gallery LLC any commission on outside sales as a result of such events or referrals from them.

**Insurance:** Artist Members are encouraged to maintain insurance coverage for their own work.

**I have read and fully understand the application requirements and my signature constitutes my agreement with the above. I understand that first and last month's dues are due upon Gallery approval of my application. I understand that I will not actually be a member of GearBox Gallery LLC until I sign the GearBox Gallery Operating Agreement.**

**ARTIST SIGNATURE** \_\_\_\_\_ **DATE** \_\_\_\_\_

~~~ Email your application and all materials to: [membership@gearboxgallery.com](mailto:membership@gearboxgallery.com) ~~~